

# GERT MARX

57 Nei Wu Bu Street; Beijing, China

E-mail: [xram02@yahoo.com](mailto:xram02@yahoo.com) ~ Cell phone: +86 150-1099-7035

## ACADEMIC BACKGROUND

<b><u>NORTH-WEST UNIVERSITY</u></b> , Potchefstroom, South Africa <i>Bachelor of Sciences ~ Double Major in Psychology &amp; Botany</i>	graduated 1990
<b><u>NORTH-WEST UNIVERSITY</u></b> , Potchefstroom, South Africa <i>(Postgraduate degree) Bachelor of Sciences Honneurs</i>	graduated 1991
<b><u>US DEPARTMENT OF JUSTICE (FBI)</u></b> Paarl, South Africa <i>Crisis Management / Hostage Negotiation ~ Hostage negotiation</i>	May 27 – 29, 1997
<b><u>UNIVERSITY OF SOUTH AFRICA</u></b> , Pretoria, South Africa <i>Victim Empowerment &amp; Support ~ Assistance and support to victims after trauma</i>	September 1997 – February 1998
<i>Group Process Consultation ~ Study of unconscious group processes</i>	October 1 – 31, 1998
<b><u>SOUTH AFRICAN NATIONAL TRAUMA DEBRIEFING PROJECT</u></b> , Pretoria, South Africa <i>National Trauma Debriefing Course ~ Trauma debriefing and counseling</i>	1999
<b><u>DELOITTE AND TOUCHE HUMAN CAPITAL CORPORATION</u></b> , Port Elizabeth, South Africa <i>Targeted Selection Interviewing ~ interviewing techniques</i>	2003
<b><u>BOSTON LANGUAGE COLLEGE</u></b> , Cape Town, South Africa <i>Certificate in TEFL / TESOL</i>	10 January – 7 February 2005
<b><u>WALL STREET ENGLISH</u></b> Beijing, China <i>Certificate in TEFL / TESOL</i>	2008

## HONORS AND AWARDS

North West University scholarship, honors program (recipient, Potchefstroom, RSA, 1990)  
Commendation certificate for outstanding performance as a hostage negotiator (recipient, Pretoria, RSA, 2001)  
Obtained an A+ grade for the TEFL certificate course (recipient, Cape Town, RSA, 2005)

## EMPLOYMENT HISTORY

<b><u>CENTRAL UNIVERSITY OF FINANCE AND ECONOMICS</u></b> , China <i>MBA Lecturer, College road Campus</i> Taught public speaking to adult MBA students. Helped adult MBA students who haven't spoken English in a while to gain confidence in order to deliver an English speech in front of peers. Facilitated the process of public speech writing.	2014 – present
<b><u>CENTRAL UNIVERSITY OF FINANCE AND ECONOMICS</u></b> , China <i>Lecturer, ShaHe Campus</i> Provided opportunities to second year university students to practice English. Assessed students' language proficiency and made recommendations regarding study methods.	2014 – present

Provided opportunities to second year university students to do self-exploration.  
Created long distance training programs using social media and video assignments and team work in order to create opportunities for students to practice English outside the classroom.  
Used video assignments to assess students' language proficiency.  
Used experiential learning techniques to facilitate the acquisition of language.

## **EMPLOYMENT HISTORY**

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**WALL STREET ENGLISH INSTITUTE**, Beijing, China 2008 – 2014

***EFL Teacher, Dong Zhe Men***

Taught English to university students as well as working adults.  
Organized social events in order to provide Chinese students the opportunity to have English-speaking friends.  
Assessed students' language proficiency and made recommendations regarding study methods as well as study rhythm.  
Provided opportunities for self and peer correction.  
Used eliciting techniques to activate previously learnt knowledge.  
Facilitated the practical use of English in a relaxed and sociable atmosphere.  
Involved in marketing events for Wall Street English

**EF ENGLISH FIRST**, Shijiazhuang, China 2005 - 2008

***EFL Teacher, Shijiazhuang***

Taught English to students ranging in ages from 4-6, 6-10, 11-14, 14-18 and adults.  
Provided high quality professional teaching to students at all times.  
Explored alternative means of teaching English through Adventure-Based activities and aided in the professional development of the teaching staff by presenting workshops on findings.  
Used experiential-learning methodologies in order to facilitate language acquisition.  
Developed reusable materials to be used as supplements to existing course materials.  
Encouraged students to become independent learners by aiding them in self-assessment and self-correction of their use of the language.  
Provided constructive feedback to members of the teaching staff through peer observations.  
Supported new members of staff and aided their assimilation into EF Shijiazhuang by imparting my knowledge of TEFL methodology.  
Involved in extra-curricular activities with students plus promotional activities for the school.

**SOUTH AFRICAN POLICE SERVICE, PSYCHOLOGICAL SERVICES**,

Port Elizabeth, RSA

2002 - 2004

***Regional Manager (Lieutenant-Colonel)***

Manager of regional office and regional manager of eight area offices.  
Recruited, inducted, trained and mentored new members of area offices.  
Assessed and implemented strategies in order to ensure the psychological well-being of 20,000 police officers in the region.  
Developed and implemented strategic plans in alignment with goals of the organization.

Maintained effective communication with line manager and the national manager of the division.  
Provided regular, comprehensive reports as requested by line manager and national head office  
Negotiated, budgeted and allotted financial resources of the division.  
Maintained a supportive working relationship among staff.  
Assessed staff performance and wrote performance appraisals.  
Attended workshops and training conferences.  
Supervised the running of various projects.

## **EMPLOYMENT HISTORY**

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Involved with the training of hostage negotiators on a national level.  
Served as a hostage negotiator, trauma debriefer and suicide negotiator when needed.

### **SOUTH AFRICAN POLICE SERVICE, PSYCHOLOGICAL SERVICES,**

Port Elizabeth, RSA

***Superintendent (2<sup>nd</sup>)*** 2000-2002

Conducted Adventure-Based Experiential Team Development workshops.  
Compiled training manuals and presented workshops to new staff.  
Decentralized regional office to eight area offices.  
Compiled and presented an induction course to new staff.  
Conducted research projects on relevant topics.  
Selected and placed new employees within the South African Police Service.  
Served as a hostage and suicide negotiator and trauma debriefer.  
Trained hostage negotiators and trauma debriefers.

***Superintendent (1<sup>st</sup>)*** 1998-2000

Presented workshops and lectures to members of the South African Police Service.  
Conducted job analysis.  
Selected and placed new employees within the South African Police Service.  
Promoted services of division to the larger organization.

***Captain*** 1996-1998

Selected and placed new employees within the South African Police Service.  
Evaluated management performance of various divisions within the organization.  
Presented workshops and lectures to members of the South African Police Service.  
Served as a hostage and suicide negotiator and trauma debriefer.

***Lieutenant*** 1994-1996

Life skills educator.  
Facilitated groups during interventions.  
Selected and placed new employees within the South African Police Service.

***Non-commissioned officer*** 1991-1994

Selected and placed new employees within the South African Police Service.  
Presented workshops and lectures to members of the South African Police Service.  
Computerized filing system of all evaluated applicants and members of the Service.

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## **SKILLS**

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### ***General and Office skills***

Teaching skills  
Eliciting skills  
Group facilitation skills  
Management skills.  
Public speaking and presentation skills.  
Correspondence and report generating skills.  
Coaching and counseling skills.  
Interpersonal and conflict management skills.  
Planning and organizing skills.  
Negotiation skills.  
Verbal and written skills.  
Project management skills.  
Motivational skills.  
Teambuilding skills

### ***Language Skills***

Fluent in English.  
Fluent in Afrikaans.  
Advanced knowledge of Chinese.

### ***Computer skills***

Microsoft Windows and Office applications.  
Adobe Acrobat Products, Portable Document Format (PDF) file manipulation, Scanning, printing, CD burning and other hardware

## **REFERENCES**

**Mrs. E L Merchant** *National Teacher Trainer Shanghai, Wall Street English*  
Mail to: [existentialistmonkey@gmail.com](mailto:existentialistmonkey@gmail.com)

**Ms Stephanie Kermoal** *Regional Teacher Trainer Beijing, Wall Street English*  
Mail to: [skermoal@gmail.com](mailto:skermoal@gmail.com)

**Mr Peter Sommerville** *Director of Studies Shijiazhuang, English First*  
Mail to: [Peter.sommerville@ef.com](mailto:Peter.sommerville@ef.com) (Reference letter attached)

**Ms. Gen Trad** *Ielts teacher*  
Mail to: [gentrads@gmail.com](mailto:gentrads@gmail.com)